

## Board of Directors

Spark Northwest, formerly Northwest SEED, is a non-profit organization that creates communities powered by locally controlled clean energy. Spark Northwest envisions a region where every resident, regardless of income or race, has access to clean, affordable energy. We welcome all backgrounds and strive to have a staff and board that reflects the diverse communities we serve. To inform our work, we are seeking board members who are representative of minority and low-income communities. In addition, we are seeking individuals that have professional experience with communications & PR, nonprofit finance, and policy.

### GENERAL EXPECTATIONS

- Board Members serve an initial term of 2 years, without remuneration
- Board Members ensure prudent use of all assets, including facility, people, and good will; and provide oversight for all activities that advance Spark Northwest's effectiveness and sustainability
- Board Members exercise prudence with the control and transfer of funds. Board Members faithfully read and understand the organization's financial statements and otherwise help the board fulfill its fiduciary responsibility.
- With the realization of the leadership role the board plays, Spark Northwest has a 100% board giving goal. Board Members are expected to make an annual gift according to personal means.
- Board Members stay alert to community concerns and constituent needs and look for opportunities that can be addressed by Spark Northwest's mission and programs
- Board Members promote diversity, inclusion and equity in the clean energy movement and are committed to increasing individual and organizational cultural competency.

### BOARD MEMBER RESPONSIBILITIES

- Serve as an ambassador of Spark Northwest to the public and promote Spark Northwest's mission and programs to the community
- Provide strategic direction and help implement Spark Northwest's strategic plan. Review and evaluate key performance indicators and organizational outcomes.
- Participate in board meetings, held six times a year: Feb, Apr, Jun, Sep, Oct, Dec
- Participate in the annual board retreat and/or any special sessions of the board
- Provide oversight of organization policies, procedures and programs
- Review financial statements and approve annual budget and audit
- Actively participate in fundraising and special events held throughout the year
- Serve on at least one standing committee: leadership, fundraising, finance or personnel
- Serve on task forces as available
- Assist with identifying and recruiting other board members

**Want to learn more? Please send a brief letter of interest and a resume or short bio, to:  
[connect@sparknorthwest.org](mailto:connect@sparknorthwest.org) , subject: Board of Directors**